



ODP-84-006
4 January 1984

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Executive Director
Deputy Director for Administration
Director of Personnel
Director of Data Processing

FROM: Chief, Processing Services Group, ODP

25X1

SUBJECT: Request for Sabbatical

1. This is a request for approval for a sabbatical starting 16 January 1984 and ending 14 December 1984. The Data Processing Division at Giant Foods has extended the opportunity to me to join their organization. Giant Foods is the 13th largest food retailer in the United States with annual gross sales of nearly \$2,000,000,000. Their data processing department has a current staff of nearly 250 people.

2. I have spent my entire CIA career in the Office of Data Processing and I am proud of the part I played in making it one of the finest ADP shops that exists anywhere. In terms of my growth, I believe it is important that I broaden my managerial and technical experiences, and a tour at Giant Foods will provide such an opportunity. Giant Foods has a reputation of being a forward looking organization on customer and personnel issues and their practices and values should be transferable to ODP customers and personnel. On the technical side, I wanted a greater exposure on telecommunication issues and I can get that at Giant. This Corporation has over 200 stores on-line to the main data processing organization, and we have already begun discussion on how I can assist in solving their data processing and communication problems.

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SUBJECT: Request for Sabbatical

3. In summary, this sabbatical comes at an excellent time in my career. I have occupied the major management positions in ODP below the front office, and this experience will no doubt make me more competitive for senior management positions within the CIA.



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Attachment: Service Agreement

CONCUR:



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Director of Data Processing

1-6-83

Date



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Director of Personnel

1/10/84

Date



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Deputy Director for Administration

1-9-84

Date



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Executive Director

1/10/84

Date

APPROVED:

Deputy Director of Central Intelligence

Date

*I strongly concur with [redacted] that both [redacted] and the Agency will benefit in the long run. Although we will miss his technical and managerial expertise during this absence, we think the gains to be realized are worth it. As [redacted] notes in his request, his entire Agency career has been spent in ODP. This experience should broaden his perspective while keeping him abreast of advances in ADP. I recommend your approval.

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SIS CONTINUED SERVICE AGREEMENT

In consideration for my being granted a sabbatical under the Senior Intelligence Service (SIS) Sabbatical Program, I agree to be bound by all rules and regulations governing the SIS Sabbatical Program, and I further agree that I will serve a minimum of two years upon completion of the sabbatical period. In the event I fail to remain in the federal service for two years, I agree that I shall be liable to the United States Government for repayment of all of my expenses paid by the United States Government during the sabbatical period, including salary, except for such good and sufficient reasons as may be determined by the Director of Central Intelligence (or Deputy Director of Central Intelligence) in his sole and unreviewable discretion.

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4 JAN 84
Date

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Accepted on behalf of the Central Intelligence Agency:

Signature ✓

1/10/84
Date

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